

U.S. House of Representatives
111th Congress

U.S. HOUSE OF REPRESENTATIVES

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

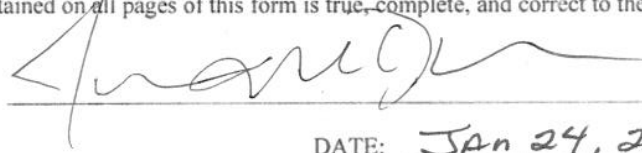
This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips, or similar events undertaken in connection with official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with House Rule 25, clause 5, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make the second page of this form publicly available as soon as possible after it is filed.

Name of Traveler (print or type):

Joe McKeown

I certify that the information contained on all pages of this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:

DATE: JAN 24, 2011

I authorized this travel in advance. I have determined that all of the expenses listed on this form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Tim Scott

SIGNATURE OF SUPERVISING MEMBER:

DATE: JAN 24, 2011

☐ Original ☐ Amendment

EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

1. Name of Traveler (print or type): Joe McKeown
2. a. Name of Accompanying Family Member (if any): N/A
- b. Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Date of Departure and Date of Return: JAN 13 - JAN 15 2011
- b. Dates at personal expense (if any): _____
4. Itinerary (cities of departure - destination - return): Washington to Baltimore to DC
5. Sponsor(s) (who paid for the trip): The Congressional Institute
6. Describe meetings and events attended (attach additional pages if necessary): Please see Attached Itinerary
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
- a. ☒ the Private Sponsor Travel Certification Form completed by the trip sponsor, including all attachments;
- b. ☒ the Traveler Form completed by the employee; and
- c. ☒ the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box): ☒
- b. If not, explain: _____
9. TRAVEL EXPENSES: Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	50	413	463
For accompanying family member:			
	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)	
For employee:			
For accompanying family member:			



Congress of Tomorrow 2011
House Conference Retreat
AGENDA

Thursday, January 13th

10:00 – 12:00 PM	Hotel Registration & Luggage Drop	Rayburn Horseshoe
2:00 PM	Buses depart for Baltimore	Rayburn Horseshoe
3:30 PM	Opening Session Welcome by Mark Strand, President of the Congressional Institute	
3:35 PM	Leadership Session	
4:45 PM	Open Microphone Session	
5:30 PM	Plenary Session #1	
6:30 PM	Reception	
7:15 PM	Dinner with Congressional Institute Guests Keynote Speaker: Dennis Prager [INVITED]	

Friday, January 14th

7:00 AM	Catholic Mass
7:00 AM	Bible Study
8:00 AM	Breakfast Keynote: TBD
9:00 AM	Landscape David Winston, The Winston Group John McLaughlin, McLaughlin and Associates [INVITED]
10:00 AM	Jobs and the Economy Art Laffer, Laffer Associates [INVITED] Keith Hennessey, Stanford University [INVITED]
11:00 AM	Budget and Spending Larry Kotlikoff, Boston University [INVITED] Carmen Reinhart, University of Maryland [INVITED]

**** Please note the timing to the sessions are subject to change ****

12:00 PM	Governors Panel Lunch Governor Bob McDonnell, Virginia [INVITED] Governor Haley Barbour, Mississippi [INVITED] Governor-Elect Susanna Martinez, New Mexico [INVITED]
2:00 PM	Freshman Presentation
2:30 PM	Communications Presentation Speaker: Frank Luntz, The Word Doctors [INVITED]
3:30 PM	Ethics Session Jan Baran, Wiley Rein LLP Rob Walker, Former Staff Director and Chief Counsel to the House and Senate Ethics Committee
4:30 PM	Break Out Sessions Social Values National Security Energy
6:15 PM	Reception
7:00 PM	Dinner Keynote speaker: David McCollough, Author [INVITED]
<u>Saturday, January 15th</u>	
7:00 AM	Catholic Mass
7:00 AM	Bible Study
8:00 AM	Breakfast
9:00 AM	Healthcare Speaker TBA
10:00 AM	New Media/Communications Presentation Rich Thau, Presentation Testing
11:00 AM	The Lessons of the Last Republican Majority Speaker: TBA
12:00 PM	Depart for Washington
1:00 PM	Pick Up Luggage Rayburn Horseshoe

Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking
Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking.

**** Please note the timing to the sessions are subject to change ****

☒ Original ☐ Amendment

U.S. House of Representatives
111th Congress

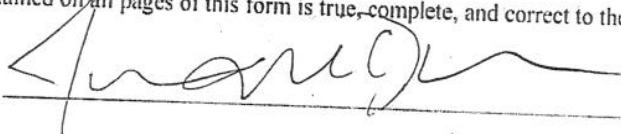
EMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips, or similar events undertaken in connection with official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with House Rule 25, clause 5, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make the second page of this form publicly available as soon as possible after it is filed.

Name of Traveler (print or type): Joe McKeown

I certify that the information contained on all pages of this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER:



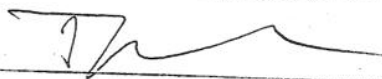
DATE: Jan 24, 2011

I authorized this travel in advance. I have determined that all of the expenses listed on this form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Tim Scott

SIGNATURE OF SUPERVISING MEMBER:



DATE: Jan 24, 2011

**EMPLOYEE
POST-TRAVEL DISCLOSURE FORM**

☐ Original ☐ Amendment

1. Name of Traveler (print or type): Joe McKeown
2. a. Name of Accompanying Family Member (if any): N/A
 b. Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Date of Departure and Date of Return: JAN 13 - JAN 15 2011
 b. Dates at personal expense (if any): _____
4. Itinerary (cities of departure - destination - return): Washington to Baltimore to DC
5. Sponsor(s) (who paid for the trip): The Congressional Institute
6. Describe meetings and events attended (attach additional pages if necessary):
Please see Attached Itinerary
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. ☒ the Private Sponsor Travel Certification Form completed by the trip sponsor, including all attachments;
 - b. ☒ the Traveler Form completed by the employee; and
 - c. ☒ the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box): ☒
 b. If not, explain: _____
9. TRAVEL EXPENSES: Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	50	413	463
For accompanying family member:			
	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)	
For employee:			
For accompanying family member:			



Congress of Tomorrow 2011
House Conference Retreat
AGENDA

Thursday, January 13th

10:00 – 12:00 PM	Hotel Registration & Luggage Drop	Rayburn Horseshoe
2:00 PM	Buses depart for Baltimore	Rayburn Horseshoe
3:30 PM	Opening Session Welcome by Mark Strand, President of the Congressional Institute	
3:35 PM	Leadership Session	
4:45 PM	Open Microphone Session	
5:30 PM	Plenary Session #1	
6:30 PM	Reception	
7:15 PM	Dinner with Congressional Institute Guests Keynote Speaker: Dennis Prager [INVITED]	

Friday, January 14th

7:00 AM	Catholic Mass	
7:00 AM	Bible Study	
8:00 AM	Breakfast Keynote: TBD	
9:00 AM	Landscape David Winston, The Winston Group John McLaughlin, McLaughlin and Associates [INVITED]	
10:00 AM	Jobs and the Economy Art Laffer, Laffer Associates [INVITED] Keith Hennessey, Stanford University [INVITED]	
11:00 AM	Budget and Spending Larry Kotlikoff, Boston University [INVITED] Carmen Reinhart, University of Maryland [INVITED]	

**** Please note the timing to the sessions are subject to change ****

12:00 PM	Governors Panel Lunch Governor Bob McDonnell, Virginia [INVITED] Governor Haley Barbour, Mississippi [INVITED] Governor-Elect Susanna Martinez, New Mexico [INVITED]
2:00 PM	Freshman Presentation
2:30 PM	Communications Presentation Speaker: Frank Luntz, The Word Doctors [INVITED]
3:30 PM	Ethics Session Jan Baran, Wiley Rein LLP Rob Walker, Former Staff Director and Chief Counsel to the House and Senate Ethics Committee
4:30 PM	Break Out Sessions Social Values National Security Energy
6:15 PM	Reception
7:00 PM	Dinner Keynote speaker: David McCollough, Author [INVITED]

Saturday, January 15th

7:00 AM	Catholic Mass
7:00 AM	Bible Study
8:00 AM	Breakfast
9:00 AM	Healthcare Speaker TBA
10:00 AM	New Media/Communications Presentation Rich Thau, Presentation Testing
11:00 AM	The Lessons of the Last Republican Majority Speaker: TBA
12:00 PM	Depart for Washington
1:00 PM	Pick Up Luggage
	Rayburn Horseshoe

Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking
Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking,

**** Please note the timing to the sessions are subject to change ****

U.S. House of Representatives
Committee on Standards of Official Conduct

RECEIVED

2011 JAN -4 PM 2:27

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

COMMITTEE ON STANDARDS

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: JOE MCKEOWN, ASST. CHIEF OF STAFF

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Tim Scott

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: TIM SCOTT

Office address: 1117 LONGWORTH HOB

Phone number: 202-225-3176

Email address of contact person: JMCKEOWN@MAIL.HOUSE.GOV

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Standards of Official Conduct**


**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees**

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: JOE MCKEOWN, ASST. CHIEF OF STAFF

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: TIM SCOTT

Office address: 1117 LONGWORTH HOB

Phone number: 202-225-3176

Email address of contact person: JMCKEOWN@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Standards of Official Conduct**


PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: JOE MCKEOWN
2. Sponsor(s) (who will be paying for the trip): THE CONGRESSIONAL INSTITUTE
3. Travel destination(s): Baltimore, Md.
4. a. Date of Departure and Date of Return: JAN. 13 / JAN 15
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense:
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
b. If yes, name of accompanying family member:
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify):
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
b. If yes, check one of the following: ☐ N/A - Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☐ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted:
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
THIS WILL ENABLE MY MEMBER TO BETTER SERVE OUR DISTRICT IN CONGRESS

9. **FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 1-4-11



Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

11. Check one:
- I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*Signify that the statement is true by checking box*): ☒ or
 - N/A – trip sponsor is an institution of higher education. ☐
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:
The CI president and staff organize, manage and control the event. The purpose of CI, a 501(c)(4) organization is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others.
13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):
Coach Bus
- b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted: N/A
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*Signify that the statement is true by checking box*): ☒
15. I represent that either (*check one of the following*):
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
 - The trip involves events that are arranged *specifically with regard* to congressional participation: ☒
If "b" is checked, detail the cost per day of meals (approximate cost may be provided): Thursday \$131
Friday \$230, Saturday \$96
16. Reason for selecting the location of the event or trip: Relative proximity to Washington DC, the capacity and capability of handling a large event.
17. Name of hotel or other lodging facility: Baltimore Marriott Waterfront, Baltimore MD
18. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$179 plus 15.5% tax
19. Reason(s) for selecting hotel or other lodging facility: Relative proximity to Washington DC, security for Members and other high level government officials, capability of handling a large event.

20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts	Total <i>Transportation</i>	Total <i>Lodging</i> Expenses	Total <i>Meal</i> Expenses per
<input checked="" type="checkbox"/> good faith estimates	Expenses per Participant	per Participant	Participant
For each Member, Officer, or employee	\$50	\$413	\$457
For each accompanying family member	\$50	\$0	\$346

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	n/a	
For each accompanying family member	n/a	

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (*signify that the statement is true by checking box*): ☒

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name and title: Mark Strand, President

Organization: The Congressional Institute

Address: 1700 Diagonal Road, Suite 730

Telephone number: 703-837-8812

Fax number: 703-837-8817

Email Address: strand@conginst.org

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

Congress of Tomorrow | Invitation List

Name		Institution	Reason for Invitation
1	TBD	Office of the Republican Whip	Leadership Staff
2	TBD	Office of the Republican Whip	Leadership Staff
3	TBD	House Republican Conference	Leadership Staff
4	TBD	House Republican Conference	Leadership Staff
5	TBD	Office of Rep. Scott	Leadership Staff
6	TBD	Intelligence Cmte.	Committee Staff
7	TBD	Small Business Cmte.	Committee Staff
8	Gary Andres	Energy and Commerce Cmte.	Committee Staff
9	Amy Barrera	Office of the Republican Leader	Leadership Staff
10	Brendan Belair	House Republican Conference	Leadership Staff
11	Neil Bradley	Office of the Republican Leader	Leadership Staff
12	Larry Brady	Oversight and Gov't Reform Cmte.	Committee Staff
13	Chelsea Brown	House Republican Conference	Leadership Staff
14	Dee Buchanan	House Republican Conference	Leadership Staff
15	Ed Cassidy	Office of the Speaker	Leadership Staff
16	Kristen Chaplin	Office of the Speaker	Leadership Staff
17	Jim Coon	Transportation and Infrastructure	Committee Staff
18	Father Dan Coughlin	Office of the Chaplain	Chaplain
19	Brad Dayspring	Office of the Republican Leader	Leadership Staff
20	Johnny DeStefano	Office of the Speaker	Leadership Staff
21	Jeremy Deutsch	House Republican Conference Vice-	Leadership Staff
22	Bill Dolbow	Office of the Republican Leader	Leadership Staff
23	Andrew Duke	House Republican Conference	Leadership Staff
24	Erica Elliott	Office of the Republican Whip	Leadership Staff
25	Laena Fallon	Office of the Republican Leader	Leadership Staff
26	Mike Ference	Office of the Republican Leader	Leadership Staff
27	Leslee Gilbert	Science and Technology Cmte.	Committee Staff
28	Hugh Halpern	Rules Cmte.	Committee Staff

Congress of Tomorrow | Invitation List

Name		Institution	Reason for Invitation
29	Bill Inglee	Appropriations Cmte.	Committee Staff
30	Barry Jackson	Office of the Speaker	Leadership Staff
31	Barrett Karr	Education and Labor Cmte.	Committee Staff
32	Laura Kent	Tuesday Group	Leadership Staff
33	Phil Kiko	House Administration Cmte.	Committee Staff
34	Trevor Kolego	Office of the Speaker	Leadership Staff
35	Mick Krieger	Office of the Speaker	Leadership Staff
36	Larry Lavender	Financial Services Cmte.	Committee Staff
37	Matt Lira	Office of the Republican Leader	Leadership Staff
38	Brett Loper	Office of the Speaker	Leadership Staff
39	Brian MacDonald	Rep. Chairman of the Leadership	Leadership Staff
40	Sarah Makin	House Republican Conference	Leadership Staff
41	Danielle Maurer	Office of the Speaker	Leadership Staff
42	Matt McGinley	Republican Policy Committee	Leadership Staff
43	Sean McLaughlin	Judiciary Cmte.	Committee Staff
44	Daris Meeks	House Republican Conference	Leadership Staff
45	James Min	Office of the Republican Whip	Leadership Staff
46	Brian Monahan	Office of the Attending Physician	Physician
47	John Murray	Office of the Republican Leader	Leadership Staff
48	Valerie Nelson	Office of the Republican Leader	Leadership Staff
49	Kyle Nevins	Office of the Republican Leader	Leadership Staff
50	Yleem Poblete	Foreign Affairs Cmte.	Committee Staff
51	Sarah Pompei	Office of the Republican Whip	Leadership Staff
52	Mike Russell	Homeland Security Cmte.	Committee Staff
53	Josh Saltzman	Office of Rep. Sessions	Leadership Staff
54	Dave Schnittger	Office of the Speaker	Leadership Staff
55	Nicole Scott	Agriculture Cmte.	Committee Staff
56	Emily Seidel	House Republican Conference	Leadership Staff

Name		Institution	Reason for Invitation
57	Bob Simmons	Armed Services Cmte.	Committee Staff
58	Ja'Ron Smith	House Republican Conference	Leadership Staff
59	Kevin Smith	Office of the Speaker	Leadership Staff
60	Austin Smythe	Budget Cmte.	Committee Staff
61	Mike Sommers	Office of the Speaker	Leadership Staff
62	Jo-Marie St. Martin	Office of the Speaker	Leadership Staff
63	Mike Steel	Office of the Speaker	Leadership Staff
64	John Stipicevic	Office of the Republican Whip	Leadership Staff
65	Jordan Stoick	Office of Rep. Noem	Leadership Staff
66	Steve Stombres	Office of the Republican Leader	Leadership Staff
67	Katie Strand	House Republican Conference	Leadership Staff
68	Paul Teller	Republican Study Committee	Leadership Staff
69	Anne Thorsen	Office of the Speaker	Leadership Staff
70	Helen Tolar	Veterans' Affairs Cmte.	Committee Staff
71	Jon Traub	Ways and Means Cmte.	Committee Staff
72	John Walker	House Republican Conference	Leadership Staff
73	Kristi Way	Office of Rep. Boehner	Leadership Staff
74	Brian Worth	Office of the Republican Whip	Leadership Staff
75	Todd Young	Natural Resources Cmte.	Committee Staff



Congress of Tomorrow 2011
House Conference Retreat
AGENDA

Thursday, January 13th

10:00 – 12:00 PM	Hotel Registration & Luggage Drop	Rayburn Horseshoe
2:00 PM	Buses depart for Baltimore	Rayburn Horseshoe
3:30 PM	Opening Session Welcome by Mark Strand, President of the Congressional Institute	
3:35 PM	Leadership Session	
4:45 PM	Open Microphone Session	
5:30 PM	Plenary Session #1	
6:30 PM	Reception	
7:15 PM	Dinner with Congressional Institute Guests Keynote Speaker: Dennis Prager [INVITED]	

Friday, January 14th

7:00 AM	Catholic Mass
7:00 AM	Bible Study
8:00 AM	Breakfast Keynote: TBD
9:00 AM	Landscape David Winston, The Winston Group John McLaughlin, McLaughlin and Associates [INVITED]
10:00 AM	Jobs and the Economy Art Laffer, Laffer Associates [INVITED] Keith Hennessey, Stanford University [INVITED]
11:00 AM	Budget and Spending Larry Kotlikoff, Boston University [INVITED] Carmen Reinhart, University of Maryland [INVITED]

**** Please note the timing to the sessions are subject to change ****

12:00 PM	Governors Panel Lunch Governor Bob McDonnell, Virginia [INVITED] Governor Haley Barbour, Mississippi [INVITED] Governor-Elect Susanna Martinez, New Mexico [INVITED]
2:00 PM	Freshman Presentation
2:30 PM	Communications Presentation Speaker: Frank Luntz, The Word Doctors [INVITED]
3:30 PM	Ethics Session Jan Baran, Wiley Rein LLP Rob Walker, Former Staff Director and Chief Counsel to the House and Senate Ethics Committee
4:30 PM	Break Out Sessions Social Values National Security Energy
6:15 PM	Reception
7:00 PM	Dinner Keynote speaker: David McCollough, Author [INVITED]

Saturday, January 15th

7:00 AM	Catholic Mass	
7:00 AM	Bible Study	
8:00 AM	Breakfast	
9:00 AM	Healthcare Speaker TBA	
10:00 AM	New Media/Communications Presentation Rich Thau, Presentation Testing	
11:00 AM	The Lessons of the Last Republican Majority Speaker: TBA	
12:00 PM	Depart for Washington	
1:00 PM	Pick Up Luggage	Rayburn Horseshoe

Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking
Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking,

**** Please note the timing to the sessions are subject to change ****

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515

January 11, 2011

Mr. Joe McKeown
Office of the Honorable Tim Scott
1117 Longworth House Office Building
Washington, DC 20515

Dear Mr. McKeown:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Baltimore, Maryland, scheduled for January 13 to 15, 2011, sponsored by the Congressional Institute. Committee Rules require that you submit your complete pre-trip approval request to the Committee at least 14 days before the commencement of the trip. Despite this, we are approving your request but do ask that in the future you adhere to the 14-day requirement.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.



Jo Bonner
Chairman



Zoe Lofgren
Ranking Member

JB/ZL:sac